

Peel Senior Link
Financial Statements
For the year ended March 31, 2016

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Independent Auditor's Report

To the Members of Peel Senior Link

We have audited the accompanying financial statements of Peel Senior Link which comprise the statement of financial position as at March 31, 2016, and the statements of changes in net assets, operations and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Peel Senior Link as at March 31, 2016 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants
Mississauga, Ontario
June 21, 2016

Peel Senior Link
Statement of Financial Position

March 31 **2016** **2015**

Assets

Current

Cash	\$	624,559	\$	508,015
Accounts receivable		76,747		63,722
Prepaid expenses and deposits		27,694		27,360
		729,000		599,097

Capital assets (Note 2) **50,554** 63,607

\$ 779,554 **\$ 662,704**

Liabilities and Net Assets

Current

Accounts payable and accrued liabilities (Note 3)	\$	424,769	\$	330,767
Deferred revenue		65,663		50,570
Due to Ministry		14,170		3,305
		504,602		384,642

Deferred capital contributions (Note 4) **45,298** 56,595


549,900 441,237

Net Assets


Funds Invested in Capital Assets		5,256		7,012
Contingency Fund		187,033		187,033
General Fund		37,365		27,422
		229,654		221,467

\$ 779,554 **\$ 662,704**

On behalf of the Board:



Director



Director

Peel Senior Link
Statement of Changes in Net Assets

For the year ended March 31

	Funds Invested in Capital Assets	Contingency Fund	General Fund	2016 Total	2015 Total
Balance, beginning of year	\$ 7,012	\$ 187,033	\$ 27,422	\$ 221,467	\$ 269,444
Excess (deficiency) of revenue over expenditures for the year	-	-	9,943	9,943	(45,595)
Amortization of capital assets	(13,053)	-	-	(13,053)	(15,575)
Amortization of deferred capital contributions	11,297	-	-	11,297	13,193
Balance, end of year	\$ 5,256	\$ 187,033	\$ 37,365	\$ 229,654	\$ 221,467

The accompanying notes are an integral part of these financial statements.

**Peel Senior Link
Statement of Operations**

For the year ended March 31				2016	2015
	General	MH LHIN	CW LHIN	Total	Total
Revenue					
Funding					
-MH LHIN	\$ -	\$ 5,746,830	\$ 654,293	\$ 6,401,123	\$ 6,033,071
-Less: Due to Ministry	-	(9,936)	(929)	(10,865)	-
-MH LHIN one time	-	38,000	-	38,000	-
-CW LHIN one time	-	-	12,130	12,130	-
Donations	9,287	-	-	9,287	16,225
Other (Note 6)	299,702	-	-	299,702	460,961
	308,989	5,774,894	665,494	6,749,377	6,510,257
Expenditures					
Advertising	-	628	-	628	3,859
Communications	249	40,700	5,589	46,538	47,607
Insurance	-	9,883	744	10,627	10,456
Office and supplies	3,466	102,515	21,626	127,607	167,237
Professional fees	18,491	129,116	9,029	156,636	90,869
Purchased services	6,903	76,087	9,852	92,842	131,512
Rent and occupancy costs	624	65,538	4,933	71,095	56,736
Salaries and benefits	231,208	5,254,640	612,911	6,098,759	5,930,107
Training	19,381	42,690	51	62,122	36,455
Travel	8,445	63,376	759	72,580	81,014
	288,767	5,785,173	665,494	6,739,434	6,555,852
Excess (deficiency) of revenue over expenditures for the year	\$ 20,222	\$ (10,279)	\$ -	\$ 9,943	\$ (45,595)

The accompanying notes are an integral part of these financial statements.

**Peel Senior Link
Statement of Cash Flows**

For the year ended March 31	2016	2015
Cash provided by (used in)		
Operating activities		
Excess (deficiency) of revenue over expenditures	\$ 9,943	\$ (45,595)
Changes in non-cash working capital balances		
Accounts receivable	(13,025)	77,018
Prepaid expenses and deposits	(334)	(14,118)
Accounts payable and accrued liabilities	94,002	(67,343)
Deferred revenue	15,093	(1,599)
Due to Ministry	10,865	-
	116,544	(51,637)
Increase (decrease) in cash during the year	116,544	(51,637)
Cash, beginning of year	508,015	559,652
Cash, end of year	\$ 624,559	\$ 508,015

The accompanying notes are an integral part of these financial statements.

Peel Senior Link

Notes to Financial Statements

March 31, 2016

1. Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Peel Senior Link (the "Organization") is a non-profit organization incorporated without share capital. The Organization has continued under the provisions of the Canada Not-for-profit Corporations Act effective October 24, 2013.

The purpose of Peel Senior Link is to provide quality and valued community support services and programs with older adults that incorporate an integrated model, maximize independence, foster stability, and thereby prevent/delay unnecessary hospital utilization or Long Term Care Home placement.

The Organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

Revenue Recognition

The Organization follows the deferral method of accounting for revenue, whereby restricted sources of revenue are recognized as revenue in the year in which the related expenses are incurred. Unrestricted sources of revenue, such as donations, are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government grants and subsidies are recognized as revenue in the period in which the related expenses are incurred.

Capital Assets

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a diminishing balance basis based on the useful lives of assets as follows:

Computer equipment	-	30%
Office equipment	-	20%
Furniture and fixtures	-	20%
Leasehold improvements	-	over term of lease

Deferred Revenue

Deferred revenue relates to restricted funds received in advance for expenses to be incurred in the following fiscal year.

Funds Invested in Capital Assets

Funds invested in capital assets represents funds provided for the acquisition and financing of capital assets. The financing of funds invested in capital assets is transferred from operations on an annual basis. All amortization of capital assets is charged directly to this

fund.

Peel Senior Link
Notes to Financial Statements

March 31, 2016

1. Nature of Operations and Summary of Significant Accounting Policies (continued)

Contingency Fund

The Board of Directors has established a contingency fund to allow for extraordinary and unanticipated general contingencies incidental to the operations of Peel Senior Link.

Contributed Materials and Services

Contributed materials and services which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated. There were no contributed materials and services in the current or prior year.

Use of Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenditures for the reporting periods. Actual results could differ from management's best estimates as additional information becomes available in the future.

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instrument.

Peel Senior Link
Notes to Financial Statements

March 31, 2016

2. Capital Assets

	2016		2015	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer equipment	\$ 120,624	\$ 109,317	\$ 120,624	\$ 104,471
Office equipment	15,192	12,931	15,192	12,365
Furniture and fixtures	32,676	27,801	32,676	26,582
Leasehold improvements	64,221	32,110	64,221	25,688
	\$ 232,713	\$ 182,159	\$ 232,713	\$ 169,106
Net book value		\$ 50,554		\$ 63,607

3. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities is \$19,534 (2015 - \$22,272) in government withholding taxes.

4. Deferred Capital Contributions

	2016	2015
Balance, beginning of year	\$ 56,595	\$ 69,788
Amortization of deferred capital contributions	(11,297)	(13,193)
Balance, end of year	\$ 45,298	\$ 56,595

5. Funding

The Organization is dependent upon the Mississauga Halton Local Health Integration Network (MH LHIN) as well as Central West Local Health Integration Network (CW LHIN) for the majority of its funding.

Peel Senior Link
Notes to Financial Statements

March 31, 2016

6. Other Revenue and Grants

	<u>2016</u>	<u>2015</u>
Other Revenue		
General	\$ 25,012	\$ 62,480
Other Grants		
Bathing Program	36,059	29,766
CANES - Service Contracts	-	116,287
Integrated Seniors Team Program	172,871	193,089
Community Foundation of Mississauga	33,737	16,263
Region of Peel	12,137	-
Training Development for Support Workers	19,886	43,076
	<u>\$ 299,702</u>	<u>\$ 460,961</u>

7. Line of Credit

The Organization has a line of credit of \$50,000 available for its use, that bears interest at prime plus 2.3% (2015 - prime plus 2.3%), and is secured by book debts. No amounts have been drawn on the line of credit.

8. Commitments

Peel Senior Link is a member and participant in Community Door Network Services and has signed a lease agreement with them effective March 1, 2011.

The Organization is committed under an office lease agreement from March 1, 2011 to September 29, 2021 with Community Door Network Services for the following minimum annual rental payments, including estimated operating costs:

2017	\$ 47,289
2018	47,696
2019	48,102
2020	48,509
2021	48,916
Thereafter	24,560

9. Financial Instrument Risk

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk arising from its accounts receivable.