



Roles and Responsibilities of Peel Senior Link Board Members

Each Board Member Acknowledges:

1. **The Role of the Board of Directors** is to govern the affairs of the Corporation and enable the Corporation to achieve its purposes within the framework of relevant legislation and standards. The Board as a whole is responsible and accountable for exercising good stewardship of the Corporation on behalf of the trust placed in it by its stakeholders.

2. Major Duties of the Board include:

- governing the Corporation through broad policies, strategic and planning objectives approved by the Board
- recruiting and evaluating a CEO responsible for the administration of the Corporation within the delegated responsibilities approved by the Board
- approving strategic and other key plans and performance metrics
- key plans to include:
 - an annual business/operating plan
 - an annual budget and compensation plans
 - human resources
 - quality assurance and safety
 - information management
 - communications
- reviewing performance metric reports on annual objectives and strategic goals
- providing oversight for all aspects of the planning, management and delivery of the Corporation's services and operations
- reporting to stakeholders on the activities and finances of the Corporation

3. Specific Duties and Requirements of Board Members include:

- commitment to the Vision, Mission, and Values of Peel Senior Link
- adherence to its governance policies, by-laws and Oath of Office and Confidentiality Agreement
- commitment to being an informed participant in the work of the Board
- reliable attendance at Board meetings and active participation in the Board's deliberations and decisions
- participation in committee and other Board work
- support and assistance in developing and maintaining positive relations among the Board, staff, stakeholders and the community to enhance Peel Senior Link's mission

Acceptance of Board Member role and accountabilities listed in this document:

Name:

Signature:

Date:

Approved by Board: May 16, 2013