

Peel Senior Link
Financial Statements
For the year ended March 31, 2018

Contents

Independent Auditor's Report	2
Financial Statements	
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Operations	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 10



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Independent Auditor's Report

To the Members of Peel Senior Link

We have audited the accompanying financial statements of Peel Senior Link which comprise the statement of financial position as at March 31, 2018, and the statements of changes in net assets, operations and cash flows for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Peel Senior Link as at March 31, 2018 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

BDO CANADA LLP

Chartered Professional Accountants, Licensed Public Accountants
Mississauga, Ontario
June 6, 2018

Peel Senior Link
Statement of Financial Position

March 31 **2018** **2017**

Assets

Current

Cash	\$ 1,497,078	\$ 1,152,454
Accounts receivable	77,257	83,510
Prepaid expenses and deposits	25,244	24,251
	1,599,579	1,260,215

Capital assets (Note 2)	33,452	44,520
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	\$ 1,633,031	\$ 1,304,735
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Liabilities and Net Assets

Current

Accounts payable and accrued liabilities (Note 3)	\$ 683,095	\$ 564,507
Deferred revenue	61,185	55,735
Due to Ministry	594,876	401,626
	1,339,156	1,021,868

Deferred capital contributions (Note 4)	26,380	35,354
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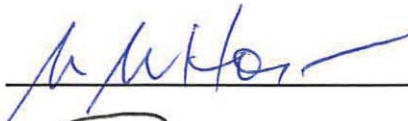

	1,365,536	1,057,222
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Net Assets

Funds Invested in Capital Assets	7,072	9,166
Contingency Fund	211,863	190,943
General Fund	48,560	47,404
	267,495	247,513

	\$ 1,633,031	\$ 1,304,735
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On behalf of the Board:

	Director
	Director

The accompanying notes are an integral part of these financial statements.

Peel Senior Link
Statement of Changes in Net Assets

For the year ended March 31

	Funds Invested in Capital Assets	Contingency Fund	General Fund	2018 Total	2017 Total
Balance, beginning of year	\$ 9,166	\$ 190,943	\$ 47,404	\$ 247,513	\$ 229,654
Excess of revenue over expenditures for the year	-	-	20,536	20,536	19,380
Interest income	-	1,540	-	1,540	1,237
Transfer of funds	-	19,380	(19,380)	-	-
Amortization of capital assets	(11,068)	-	-	(11,068)	(12,702)
Amortization of deferred capital contributions	8,974	-	-	8,974	9,944
Balance, end of year	\$ 7,072	\$ 211,863	\$ 48,560	\$ 267,495	\$ 247,513

The accompanying notes are an integral part of these financial statements.

**Peel Senior Link
Statement of Operations**

For the year ended March 31				2018	2017
	General	MH LHIN	CW LHIN	Total	Total
Revenue					
Funding					
-MH LHIN	\$ -	\$ 6,594,191	\$ 667,228	\$ 7,261,419	\$ 6,696,585
-MH LHIN one time	-	29,984	-	29,984	78,534
-CW LHIN one time	-	-	19,420	19,420	23,356
-Less: Due to Ministry	-	(203,676)	-	(203,676)	(391,576)
Donations	11,395	-	-	11,395	10,554
Other (Note 7)	331,285	-	-	331,285	336,810
	342,680	6,420,499	686,648	7,449,827	6,754,263
Expenditures					
Advertising	-	5,659	-	5,659	2,171
Communications	499	53,010	6,260	59,769	51,843
Insurance	-	11,082	707	11,789	11,059
Office and supplies	4,314	184,538	34,267	223,119	213,030
Professional fees	14,915	41,719	5,288	61,922	175,698
Purchased services	10,178	80,478	8,082	98,738	112,508
Rent and occupancy costs	-	105,165	6,563	111,728	65,089
Salaries and benefits	256,443	5,794,581	619,926	6,670,950	5,957,069
Training	27,404	62,507	4,329	94,240	70,738
Travel	8,391	81,760	1,226	91,377	75,678
	322,144	6,420,499	686,648	7,429,291	6,734,883
Excess of revenue over expenditures for the year	\$ 20,536	\$ -	\$ -	\$ 20,536	\$ 19,380

The accompanying notes are an integral part of these financial statements.

Peel Senior Link
Statement of Cash Flows

For the year ended March 31	2018	2017
Cash provided by (used in)		
Operating activities		
Excess of revenue over expenditures	\$ 20,536	\$ 19,380
Changes in non-cash working capital balances		
Accounts receivable	6,253	(6,763)
Prepaid expenses and deposits	(993)	3,443
Accounts payable and accrued liabilities	118,588	139,738
Deferred revenue	5,450	(9,928)
Due to Ministry	193,250	387,456
	<u>343,084</u>	<u>533,326</u>
Investing activities		
Purchase of capital assets	-	(6,668)
Interest income in contingency fund	1,540	1,237
	<u>1,540</u>	<u>(5,431)</u>
Increase in cash during the year	344,624	527,895
Cash, beginning of year	1,152,454	624,559
Cash, end of year	\$ 1,497,078	\$ 1,152,454

The accompanying notes are an integral part of these financial statements.

Peel Senior Link

Notes to Financial Statements

March 31, 2018

1. Nature of Operations and Summary of Significant Accounting Policies

Nature of Operations

Peel Senior Link (the "Organization") is a non-profit organization incorporated without share capital. The Organization has continued under the provisions of the Canada Not-for-profit Corporations Act effective October 24, 2013.

The purpose of Peel Senior Link is to provide quality and valued community support services and programs with older adults that incorporate an integrated model, maximize independence, foster stability, and thereby prevent/delay unnecessary hospital utilization or Long Term Care Home placement.

The Organization is a registered charity and, as such, is exempt from income tax and may issue income tax receipts to donors.

Revenue Recognition

The Organization follows the deferral method of accounting for revenue, whereby restricted sources of revenue are recognized as revenue in the year in which the related expenses are incurred. Unrestricted sources of revenue, such as donations, are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Government grants and subsidies are recognized as revenue in the period in which the related expenses are incurred.

Capital Assets

Capital assets are recorded at cost less accumulated amortization. Amortization is provided on a diminishing balance basis based on the useful lives of assets as follows:

Computer equipment	-	30%
Office equipment	-	20%
Furniture and fixtures	-	20%
Leasehold improvements	-	over term of lease

Deferred Revenue

Deferred revenue relates to restricted funds received in advance for expenses to be incurred in the following fiscal year.

Peel Senior Link
Notes to Financial Statements

March 31, 2018

1. Nature of Operations and Summary of Significant Accounting Policies (continued)

Funds Invested in Capital Assets	Funds invested in capital assets represents funds provided for the acquisition and financing of capital assets. The financing of funds invested in capital assets is transferred from operations on an annual basis. All amortization of capital assets is charged directly to this fund.
Contingency Fund	The Board of Directors has established a contingency fund to allow for extraordinary and unanticipated general contingencies incidental to the operations of Peel Senior Link.
Contributed Materials and Services	Contributed materials and services which are used in the normal course of the Organization's operations and would otherwise have been purchased are recorded at their fair value at the date of contribution if fair value can be reasonably estimated. There were no contributed materials and services in the current or prior year.
Use of Estimates	The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates that affect the reported amounts of assets and liabilities and the reported amounts of revenues and expenditures for the reporting periods. Actual results could differ from management's best estimates as additional information becomes available in the future.
Financial Instruments	Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are charged to the financial instrument.

Peel Senior Link
Notes to Financial Statements

March 31, 2018

2. Capital Assets

	2018		2017	
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Computer equipment	\$ 121,900	\$ 115,734	\$ 121,900	\$ 113,092
Office equipment	20,585	15,686	20,585	14,462
Furniture and fixtures	32,676	29,556	32,676	28,776
Leasehold improvements	64,221	44,954	64,221	38,532
	\$ 239,382	\$ 205,930	\$ 239,382	\$ 194,862
Net book value		\$ 33,452		\$ 44,520

3. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities is \$67,797 (2017 - \$61,680) in government withholding taxes.

4. Deferred Capital Contributions

	2018	2017
Balance, beginning of year	\$ 35,354	\$ 45,298
Amortization of deferred capital contributions	(8,974)	(9,944)
Balance, end of year	\$ 26,380	\$ 35,354

5. Funding

The Organization is dependent upon the Mississauga Halton Local Health Integration Network (MH LHIN) as well as Central West Local Health Integration Network (CW LHIN) for the majority of its funding.

6. Line of Credit

The Organization has a line of credit of \$50,000 available for its use, that bears interest at prime plus 2.3% (2017 - prime plus 2.3%), and is secured by book debts. No amounts have been drawn on the line of credit.

Peel Senior Link
Notes to Financial Statements

March 31, 2018

7. Other Revenue and Grants

	<u>2018</u>	<u>2017</u>
Other Revenue		
General	\$ 12,356	\$ 6,837
Other Grants		
Bathing Program	33,102	37,045
Integrated Seniors Team Program	186,009	176,813
New Horizons for Seniors Program	-	25,000
Region of Peel	72,668	51,888
Training Development for Support Workers	27,150	38,347
	<u>\$ 331,285</u>	<u>\$ 335,930</u>

8. Commitments

The Organization is committed under operating leases for the rental of office spaces to September 2021. Minimum annual lease payments, including operating costs under the terms of these leases over the next four years are as follows:

2019	\$ 105,487
2020	106,296
2021	107,105
2022	<u>53,755</u>
	<u>\$ 372,643</u>

9. Financial Instrument Risk

Credit risk

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The Organization is exposed to credit risk arising from its accounts receivable. This risk has not changed from the prior year.